



CITY OF JACKSON

Business License Application/Renewal

Fill out and email to: businesslicense@ci.jackson.ca.us

Return this form with fee to:
City of Jackson
 33 Broadway
 Jackson, CA 95642
 (209) 223-1646

Business Name: _____ Business Phone: _____
Phone Number Inc Area Code

Business Location: _____
Address City, State Zip Code

Mailing Address: _____
Address City, State Zip Code

Business Owner: _____ Home Phone: _____
Phone Number Inc Area Code

Home Address: _____
Address City, State Zip Code

E-Mail Address: _____

Is Application for Sole Proprietorship Partnership Corporation: If Corporation list officers and titles:

Name (Title) Address Phone Number

Name (Title) Address Phone Number

Type of Business (Give Full Description) _____

Operating Date at this Location: _____ No. of Employees: _____

State Sales Tax No.: _____ Federal Employer ID#: _____

State Employer I.D. # _____ State Contractors License #: _____

CONTRACTORS - Job Location Address: _____

Please Check Appropriate Boxes:

- New Business
- Name of Previous Owner and Business _____
- Fixed place of business in City of Jackson
- No. of Units/Spaces _____
- No fixed place of business in City of Jackson

Please indicate fees paid (refer to attached explanation of fees)

Base fee (See Bus License Tax Schedule attached).....	=	
No. of Employees: _____ x \$ _____	=	_____
No. of Units / Apts _____ x \$ _____	=	_____
Disability Access Fee (required by State of California).....	=	4.00
Processing Fees (See Bus License Tax Schedule-Pg.3).....	=	_____
SUBTOTAL	=	_____
Late Fees (if applicable).....	=	_____
TOTAL DUE	=	_____

Your Business License will be issued under the provisions of Municipal Code Title 5, Business Licenses and Regulations. All annual license taxes are due and payable on the 1st day of July each year. For failure to pay a license tax by July 31st, the collector shall add a penalty of **fifteen (15) percent to the Base Fee.**

Signature: _____

Date: _____

BUSINESS LICENSE DISCLOSURE STATEMENT:

- Will the business provide food to be given or sold to the public, whether for on-site or off-site consumption? Yes ___ No ___
- Do you have more than one business in the City of Jackson? Yes ___ No ___
- Will the business provide any body art services; piercing, tattoo, or permanent cosmetics? Yes ___ No ___
- Will the business involve the use, storage, generation or treatment of hazardous materials or waste? Yes ___ No ___

Date Received:

By:

CITY OF JACKSON

BUSINESS LICENSE TAX SCHEDULE

FIXED PLACE OF BUSINESS WITHIN JACKSON CITY LIMITS:

Every person engaged in a business within the City limits of Jackson, as an independent contractor or any other trade or occupation, shall pay a license tax based upon the average number of regular employees employed in such business:

- **First Employee (owner):** \$65.00
- **Each additional employees, up through nine (9):** \$10.00 each
- **Additional employees, 10+ or more:** \$5.00 each

(The determination of the amount of tax is predicated upon (1) owner, or member of a partnership, or officer of a corporation actively engaged in such business as being the first employee subject to the minimum annual license tax; each additional active member of a partnership or corporation in such business shall, for the purpose of the computation of license taxes, be considered to be an employee.)

NO FIXED PLACE OF BUSINESS WITHIN JACKSON CITY LIMITS: \$64.00

Every person engaged in a business outside of the City limits of Jackson, as an independent contractor or any other trade or occupation.

ALL PROFESSIONALS: \$84.00

Including, but not limited to: Accountants, architects, attorneys, bookkeepers, chiropractors, dentists, doctors, oculists, physicians & surgeons, engineers, land surveyors engaged in a fixed place of business in the City.

- **MOBILE HOME PARKS** (leased or rental spaces) - **yearly - \$24.00**
- **APARTMENT HOUSES** **yearly - \$30.00 (plus \$3/unit)**
- **COIN MACHINES** (outside owner) **per vending machine - \$24.00**
- **TAXICABS** **\$60.00 (plus \$25/taxicab)**
- **PEDDLERS and SOLICITORS** **\$84.00**
- **PEDDLERS and SOLICITORS (personally mfg articles)** **\$42.00**
- **PAWNBROKERS** **quarterly \$100.00**

PROCESSING FEES:

- **Initial Business License Application Fee - Commercial Business** **\$30.00**
- **Initial Business License Application Fee - Home Business** **\$40.00**
- **Business License RENEWALS ONLY Fee** **\$15.00**
- **Name Change/Duplicate License Fee** **\$5.00**
- **Location Change Review Fee - Commercial Business** **\$15.00**
- **Location Change Review Fee - Home Occupation Business** **\$20.00**